

FAITH EPISCOPAL CHURCH
Poulsbo, WA 98392

Bishop's Committee Meeting
September 12, 2018

Present: Vicar Laura Murray, Debra Hurd, Louise Kernaghan, Diane Foster, Kevin Mace, Fred Pomeranz, and Brenda Toth

Also present: George Daniels

Our meeting opened in prayer

Louise motioned and Kevin seconded that the minutes from the July 11, 2018 BC meeting be accepted as written. The motion passed unanimously.

Louise presented the financial report. Our income was down slightly in August but we also had lower expenses. \$20,000 from the DIF is earmarked for buildings. We have \$5,000 earmarked for an expense cushion as our yearly income does not yet meet our expenses.

Kevin motioned and Fred seconded to accept the financial report as presented. The motion passed unanimously.

Old Business

By-laws- The BC reviewed the updated by-laws. They will be posted in the parish hall for the congregation's examine. We will post the location in the Sunday bulletin under announcements. In October the parish will vote for first approval so that the final approval can be made at the annual meeting.

Kevin motioned and Brenda seconded that the BC approve the final draft of the updated by-laws as presented. The motion passed unanimously.

Groups at Faith Church

In addition to Unity Church, we have several groups now meeting at Faith: Order of Eastern Star, Showing Up for Racial Justice, Gamblers Anonymous, and Voices of Hope, a part of Al-Anon.

Business License

Louise updated us on the approval of our business license. We share the same business number as the diocese, but we have our own location number. All paperwork is turned in for our new bank account through Columbia Bank. Signature cards were handed out to signers, which are Louise, Brenda, and Deb. Laura is a signer for her discretionary fund along with a second signer as yet to be decided.

Motion: That Faith Episcopal Church change banks to Columbia Bank, that two accounts be opened initially: one for Operations and one for the Vicar's discretionary fund; that the signers be Barb Fox (Diocesan treasurer), Debra Hurd, Rev. Laura Murray, Louise Kernaghan, and Brenda Toth. There will be electronic access to the account by Louise Kernaghan and "view only" access for Carol Milton, bookkeeper and James Aurand for the purpose of audit. James Aurand will be authorized to make weekly deposits.

The Officers of the Church are:

Laura Murray, vicar, Debra Hurd, senior warden, Fred Pomeranz, junior warden, Louise Kernaghan, treasurer. The additional Bishop's committee members are Brenda Toth, Diane Foster, and Kevin Mace. The Secretary position is currently vacant and those duties are rotated amongst the Bishop's Committee members.

Blessing of the Animals

Scheduled for September 29th. Vicar Laura has been in contact with the Poulsbo Farmer's Market as a potential location. No word as yet. We may hold the blessing in our parking lot.

Directory Update

This is one of our yearly goals. Kevin checked several online sources. Most churches are now doing online directories only. One source may be Presto Yearbooks. We would pay for printing. Kevin will talk with George to see what other sources may be available.

New Business

Faith Fall Flee Market

Diane updated the BC about the Faith Flee Market scheduled for Saturday November 3rd from 10:00 to 4:00. Vendors will be charged \$25 per 8'x8' spot plus 10% of profits. Carol Pomeranz's name will be on the flyer for a church contact. We will sell food. Leslie Sandberg will take the food handler's license test and be in charge of kitchen activities. We will collect canned goods for Fishline at the door.

George Daniels will contact the diocese and explore the best means to collect vendor donations on our website. He updated the BC on website possibilities. He and Louise will collaborate to get new routing number as we are in the process of changing banks. Diane will send George the prices and options for vendors. Vendor deadline is October 15th.

Ministry Updates

Laura has met with the worship committee and liturgies are planned through Christmas. The Outreach Committee had their first meeting. This is a joint Faith and Unity committee. Meetings will be held the second Thursday of each month at 10:30. The first goal is to develop a protocol for working with people with diverse needs who seek help at our doors. The communications committee will be meeting in the near future. The finance committee is working on the bank transfer and has reported above. They will be meeting in the next few weeks and the goal is to meet once a quarter—more often if needed. The Fellowship Committee sponsored our first annual "Faith Family Fun Day". This was well attended by all groups using Faith's facility. People gathered, mixed, and met one another. Rupert Kettle and two of his assistance from summer camp provided music for the event. This was a big success and lots of fun.

Christian Formation. We may have a book study during the Advent Season.

Other

We will develop a 'wish list' for our church during the Advent and Christmas Seasons and ask people to contribute needed items such as a new computer, printer, changing table for the parish bathrooms and other necessities.

Building and Ground Committee-

In August, Faith received a letter from the City of Poulsbo stating that our fire detection system was out of code and that we had ninety days to update the system in the fellowship hall. The old wiring was rated for residential rather than commercial use, and although the fire alarms would sound during a fire, there was not enough voltage for the system to report to the monitoring agency and fire department. Vicar Laura wrote a letter to Bishop Rickel, Rev. Canon Marda Steedman Sanborn, and Rev. Dennis Tierney explaining our situation. We received a bid from Intellisystems of \$19,500 to do the work necessary to bring us up to code. The diocese is contributing \$15,000 for this upgrade, and we will contribute the remainder out of the \$20,000 we have set aside in the DIF for building repairs. Because of the diocesan contribution, the entirety of our building fund will not be used for the new fire system and the remainder of the funds can be used to make other upgrades suggested by the building inspection report completed earlier this summer. Until the system is updated, each group using the parish hall will appoint a fire marshal to notify the fire department in case of a fire emergency should such an event take place while they are using the building.

Fred reported that the pier supports for the sanctuary, according to the architect, are set deeply into the ground and are up to code. Fred is working to prioritize the inspection list so that we can address the most pressing building maintenance concerns.

Office Presence

Laura's office hours are Tuesday, Wednesday, and Thursdays from 9:00 to noon and by appointment. We need to have a two-person policy so that she is not in the building alone. We will work out a schedule.

Stewardship launch starts Sunday October 21st with weekly 'testimonies' from longtime and newer members.

Rev. Fred Hart's Memorial Service is September 28th, at 1:00. Bishop Rickel is presiding. Louise is organizing a reception.

Vicar Laura will be away the first two Sundays in October. Rev. Jim Fredrich will supply.

Follow through:

Fred is to repair chairs so that we have enough for the Speakers Of Hope series, Deb will provide glides.

Diane will continue to coordinate the flea market

Deb will purchase thank you notes.

Our next BC meeting will be on Wednesday October 17th at 6:00.

The meeting closed in prayer.

Respectfully submitted,

Debra Hurd
Sr. Warden
Acting clerk

