

Bishop's Committee Meeting
12-23-18
Faith Episcopal Church Poulsbo

Present: Rev. Laura Murray, Louise Kernaghan, Kevin Mace, Fred Pomeranz, Diane Foster, Brenda Toth, Deb Hurd, and Kay Rawlings (taking notes).

The meeting opened in prayer.

A motion was made by Louise to approve the minutes from the November meeting. Kevin seconded. The motion passed unanimously.

Finance Committee Report.

Louise reports that the budget for this year is on track. Fred will be submitting a requisition to pay for yard work. The Bank of America account has been closed and \$25 refunded. Jim Aurand has been approved as auditor.

The committee discussed raising Vicar Laura Murray from .4 (16 hours) to .5 (20 hours) a week next year. To be financially able to increase the Vicar's salary we will need to continue to increase pledges and income next year. The current deficit would be \$6,494 to \$15,000 if no other pledges or income were to come in for 2019. It is anticipated that more pledges and contributions will come to Faith. At current growth levels it is anticipated that we should be able to increase Vicar Laura's salary starting July 2019.

A motion was made by Kevin to approve an increase in the Vicar's time and salary from .4 to .5 weekly starting July 1, 2019. Deb seconded. The motion passed unanimously.

The budget for January 2019 was reviewed and approved as discussed.

The State of Washington is offering a new benefit called Washington Paid Family and Medical Leave (PFML). It would provide increased benefits to the Vicar in a medical or family emergency. It will cost \$9.20 a month. Due to being notified of this program in mid-December there isn't time to complete review and paperwork before this January but we should be able to enroll starting 2nd quarter (April 1, 2019).

A motion was made by Diane to enroll in the Washington PFML starting on April 1, 2019. Deb seconded. The motion passed unanimously.

A motion was made by Kevin to approve the Vicar's housing allowance. Seconded by Louise. The motion passed unanimously.

Old Business.

Parish Directory: The parish directory will include members, friends and others who are in community with Faith. Some review and purging of Faith's rolls have been completed but more will need to be done. Some people on Faith's mailing list have not been seen at Faith in many years and are unknown to current members.

We need to get bids or estimates for printing the directory. George is taking photos of all members. We need to add a note to the bulletin to remind members to have George take their picture. The annual meeting might be a good opportunity to get remaining photos taken if George is willing.

Thanks, from the bishop's office: Attendees from the Size to Size conference sent Bishop Rickel their feedback and suggestions from the conference. The Bishops office told Vicar Laura that they were very grateful that we made the effort to provide feedback.

New Business.

Candidates for the Bishop's Committee: Discussed need to find new members for the committee. Being on the Bishop's Committee is a 3-year commitment. There is an option for someone to come in for a 1-year term (due to an early departure of former member). Diane is currently filling the spot left empty by the departing person. Diane is willing to run for a 3-year term if someone is interested in serving out the final year. Members agreed to talk with specific people to ask them to pray and discern on becoming a Bishop Committee member.

- Joe and Tom (Deb and Kevin to speak to them)
- Gary already contacted and will run
- George (Diane will speak with him)
- Doreen or Pedro (Deb will speak to them)
- Jean Hart (Fred to speak to her)

Annual Meeting: The parish annual meeting is January 27th. The meeting is to commence at the end of service, in the sanctuary, to hopefully have more people to attend. Potluck celebration to follow in the parish hall.

Request to Use the Church: Vicar Laura had a discussion with the American National Catholic Church regarding using Faith's sanctuary for evening services. St. Stephens is a small congregation (10 people). Lively discussion followed.

A motion was made by Brenda to allow St. Stephens to use the Faith sanctuary on Sunday evenings. Seconded by Deb. The motion passed unanimously.

Meeting with groups using church: Vicar Laura and Deb are having a mandatory meeting with all groups using Faith's facilities on January 7th. To be discussed:

- Keys
- Safeguarding God's Children
- Requirement to be a part of the Faith community. Events to consider -

- Unity hosting John Denver singalong,
- Shrove Tuesday pancakes,
- Community picnic with all groups.

Doors: The double doors into the parish hall continue to be problematic. Fred is looking into replacing the doors or just replacing the locks. He will be getting bids for consideration by the Bishop's Committee. The Committee is interested in switching to a keypad system for securing the doors so we can track when and which group is using the building.

Painting Bid: The painting bid from Murray's Quality Painting for the parish hall interior (upstairs) is \$500 (paint and labor). We may need to pay for a person to replace some sheetrock which will be billed at \$20/hour. There is a desire to have this work complete before the first community meal at the end of February. If mold or other problems are discovered during this work it will be brought to the committee before additional work is performed.

A motion was made by Kevin to accept the bid from Murray's Quality Painting. Seconded by Fred. The motion passed unanimously.

Ministry Team Updates:

Vicar Laura informed us that Howard Bye-Torre will be our musical accompanist starting after Christmas.

Deb reported on the Community Meal starting on Sunday February 24th. The currently plan is to have this meal once a month with the hope to increase the frequency of the meal in the future. Having someone with a food handler license is not required by the Health Dept but recommended. Cooked food must be prepared on site. We will be asking parishioners for donations of napkins and table clothes. We have a volunteer who will be washing our linens. We may need additional soup bowls and spoons. In addition to soup we will be serving salad and bread. Carol is looking for a wardrobe type cabinet to hold items specific to the community meals. The community meal schedule will be:

- 4 – 5** Community Meal in parish hall.
- 4 – 5:30** Sanctuary open for prayer and quiet time.
- 5:35** Compline.
- Done by **6pm**.

The next Outreach meeting in January will be a working meeting to inventory the kitchen and determine needs for the community meal. The Lutheran church reports they have an average of 50 people attend their community meal.

Allowing Fishline to use the parish hall to store Christmas toys went well.

Fred reported that light fixtures for outdoor lighting have been ordered.

Laura reported that the Advent book was C. S. Lewis' "The Great Divorce" and went well with 6 – 12 people participating for 3 weeks. Laura is looking for a book to read together during Lent.

Diane is looking into getting a Faith logo put on the canvas bags we received from Central Market. Laura suggested the logo include a Celtic cross,

Follow up:

Laura is out January 20th. Next meeting will be January 13th.
The meeting closed in prayer.

Respectfully submitted,

Kay Rawlings

Scribe

...