

**Bishop's Committee Meeting
Agenda
May 30, 2019**

A word about Time: Laura has added time limits to the BC meeting topics to hopefully keep the meetings to 1 ½ hours or less.

Attendees: Laura, Deb, Gary, George, Brenda, Dianne, Jean, and Kay (taking meeting minutes).

Check-In and Opening Prayer

Approval of April minutes. Brenda moved to approved April minutes; Deb seconded. April minutes approved.

Review of Financials:

Deb relayed that Louise reported that this is the 4th straight month we have been in the black!!

Diane asked about the high January and February power bill. We do not know exactly why the bills were unusually high during that time period but we are factoring in the weather, darkness, outside lights, and the furnace.

Diane moved to approve the Financials; Deb seconded. Financials approved.

Jim will go over the Faith Audit at the June meeting.

Old Business:

Sign Update: Laura reports that she contacted an engineer at the City of Poulsbo about traffic numbers (to support our request for signage funds from the diocese). Laura said that there is a spot for a flag pole and perhaps we should consider putting in an Episcopal flag or other flag options such as designing a Faith Church flag.

Directory Update: Raymond is still working on the directory format with Laura.

Parish Lighting Issues: Laura spoke to Fred about getting a lighting consultant to determine what type of lights would work best for the parish hall.

Art Fair: The summer Art Fair is postponed to the fall.

New Business:

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Safeguarding training: At least 32 people are attending the Saturday training and approximately 12 are attending the Monday training. The Diocese has made it mandatory that key holders take Safeguarding training.

Policies for presenting plans to the Bishop's Committee: Deb passed out information on how to organize events for Faith. Discussion of having more planning time and attracting more volunteers followed. Jean suggested coming up with an Art Fair name and poster.

Ministry Team Updates:

Worship: A week from Sunday is the Pentecost Picnic at Nelson Park. Music: Howard will be gone for 2 Sundays in July, Laura is searching for music options for when Howard is gone. After Easter season we will be using the Gathering songs rather than the Hymnal.

Outreach: There is an upcoming change in date of our monthly community dinners to the 4th Monday of the month. St. Olaf's does the 3rd Monday of the month and we anticipate advertising at the St. Olaf meal that there will be a meal the following Monday at Faith Episcopal. The June meal will be on the last Sunday (June 30th) and the July meal will be the 4th Monday (July 29th). Popular items for the small pantry are socks, toothbrushes, and toothpaste.

Discretionary Funds: The discretionary fund is now set up so Laura can help people who come by requesting assistance.

Communications: Nothing new to report.

Finance: QuickBooks is being installed.

Building & Grounds: Deb reports that she met with Harry the locksmith and he worked on the front door to make it easier to open. Harry suggested that we put in a code panel at the kitchen door. We need to determine whether we want to use group numbers or individual numbers for access. We could use code panels at the kitchen and sanctuary side door (we can't use code panels for the double doors). We are also requesting a doorbell for when Laura or anyone else is here alone.

Other Business:

Laura is leaving June 17 – 20th, the BC meeting will be postponed. Laura will be at Camp Houston June 24th – July 5th. Patricia Robertson will be supplying.

The June meeting will be after services on June 23rd and the only topic will be the audit presentation by Jim.

The July meeting is rescheduled to Thursday, August 1st (as many BC members are on vacation in July).

Follow up items:

Please respond to the event planning document that Deb will be sending out.
June 9th is Pentecost.

Closing Prayer