

Bishop's Committee Meeting

December 19, 2019

Attendance: Laura Murray, Deb Hurd, Brenda Toth, Fred Pomeranz, Jean Hart, George Daniels, Gary James, Dianne Foster, and Kay Rawlings (clerk).

Check-In and **Opening Prayer** (Fred).

Review of Financials & Approval of last month's minutes – corrections were made to the minutes and Laura will finalize. We will retain Carol Milton as a bookkeeper through the end of the year. Louise will be taking over the financials from Carol in 2020.

Brenda moved that we acknowledged that we received last month minutes and financial reports from Louise. Laura seconded. Motion approved.

Approval of 2020 Proposed Budget – Review and discussion of the proposed budget. Jim Aurand reported to Laura that 25 pledge cards have been received so far. George asked and received more information about how the DIF operates and what we can and cannot do with the funds. The Diocese expects Faith to spend the DIF on operating needs, including building and grounds. Gary suggested that we include DIF balances on the 2020 budget because we have a deficit amount on the budget that could be covered by the DIF. George asked that the DIF be presented more prominently in financial reports. Louise is not at this meeting but is available by phone if George or others wish to discuss the DIF.*(see note from Deb at end of minutes.)

Brenda asked about the candle fund and carrying it over into next year.

George suggested that we increase the budget for formation. It was explained that supplies for Godly Play were purchased previously. Laura agreed that it would be helpful to have more funds for adult formation. Deb made a motion to approve the 2020 budget, Gary seconded. Motion approved.

Old Business

Directory Preview – a draft directory was circulated during the meeting and a general discussion followed. A draft will be put in the narthex for the parish to review. George asked how we decide who gets listed in the directory. There are church attendees that we don't have in our database and there are people in the database that do not attend any more (although George has been working on removing those people from the database). It was agreed that anyone who wanted to be listed in the directory could be listed. Fred asked about the cost to produce the directory and George estimated it will cost about \$3 per directory. We are hoping to get the directory out in January, perhaps by the January 12th annual meeting.

Retreat Update – we have a reservation at the Seabeck conference center for February 7 – 8th with a cost of \$135 for each attendee. Deb might be doing a Safeguarding God's People at the retreat.

Members to fill Jean & Fred's BC positions – Laura recommended that Kay Rawlings become a BC member. The committee discussed whether we need a new clerk or if Kay could continue to be the clerk. Other members suggested were Dave Edwards, Bill Demmon, Elizabeth Demmon, Steven Randolph, Ronnie Sue Leith, Jo Roberts, Tom Roberts, Ralph Flewelling, and Paul Steinke.

Signage – We are waiting for a bid from Hanson Signs. Fred and Laura met with Brandon from Hanson Signs. Brandon sent a design idea and Laura has requested a bid. There will be electrical work required.

New Business

Annual Meeting – Meeting is scheduled for January 12th after services. We would conduct the business portion of the meeting in the church and hold a potluck in the parish hall afterwards. Laura wants the annual meeting to include a financial discussion, an update on grounds and buildings, and a presentation on Godly Play. The directory will be presented to congregation although it may not be finalized yet for distribution. The annual reports submission deadline will be January 3rd.

Ministry Team Updates:

Worship - Greening of the church will be 1pm this Sunday. Christmas Eve services will be a Godly Play Eucharist. There will be carols at 6:30 and services at 7:00. Next year Laura wants to have a midnight service on Christmas Eve.

Outreach – The Outreach committee is planning to host a fundraiser the first weekend in November along with Unity. The fundraiser would be a crafts fair the on the same day as North Kitsap's and the Lutheran church's fair. Deb has been working on setting up music concerts to happen at the same time in the sanctuary. The monthly community meals continue to be well attended and the Outreach committee is reaching out to other churches and businesses to host meals at Faith.

Communications – George reports that the weekly news blast are going well. Laura and Kay have been updating Faith's Facebook. We do not anticipate using Instagram in the near future. George added a new page to the website for Faith history.

Building & Grounds— the septic pipes work is complete. Fred reported that adding a washer will help clear out the sewer lines.

Other Business

Deb spoke to Paul Steinke about using the upstairs conference for youth and Godly Play.

Adjourned.

*Per Deb Hurd: ... the DIF does need to be spent down as a backup, but some is designated strictly for capital improvements and some is designated to be used when we have a shortfall of funds in our operating budget.